

2016 - 2021

C.B.C.S

Dep't of English.

Minutes Book.

SGA GDC YELLAMANCHILI

DEPARTMENT OF ENGLISH

MINUTES BOOK

2016 - 2021

Date: 16.06.16

Reopening The College.

- (1) In the department, it is resolved to complete the syllabus and the distribution of time table and allocation of periods.
- (2) To prepare the students for innovative approaches.
- (3) Intensity by the enhancement of communication skills.
- (4) Motivating to speak English and interact all the students to speak English mandating on every Monday. It is circulated in all students.

G. Satya Narayana

G. SATYANARAYANA
HOD. Department of English
S.G.A. Govt. Degree College
Yellamanchilli, Visakhapatnam.

HOD
(Signature)
(K. R. Narayana)

Date: 01.07.16

It is resolved in the department to conduct House meets along with regular classes to improve the Academic Qualities of the Students.

(1) Encourage reading news paper and develop speaking language in classes.

(2) Writing Assignments in the lessons completed.

(3) prepare projects and Seminars

(4) Conducts different activities to improve the Academic Calibre.

G. Satyanarayana

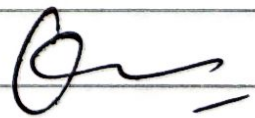
G. SATYANARAYANA
HOD. Department of English
S.G.A. Govt. Degree College
Yellamanchili, Visakhapatnam.

Datē: 02.09.16

It is resolved to develop the
skills in language and follow
the steps to improve the quality of work.

- (1) Identifying the slow learners.
- (2) Condense the Texts
both formative & Summative
to assess the students.
- (3) To start best practices in
the department.
- (4) To start Student Seminars.
- (5) To provide guest lectures.
- (6) To tie up with other agencies
in Collaborative development.

Dr. Satya Narayana
G. SATYANARAYANA
HOD. Department of English
S.G.A. Govt. Degree College
Yellamanchili, Visakhapatnam.

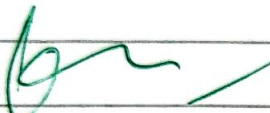


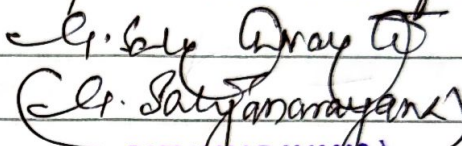
Date

An appeal.

Department of English

It is to inform you that the English department is going to conduct a workshop in the college on 05.10.2016. All the staff members and ~~students~~ are requested to co-operate for the smooth conduct of the workshop on the topic "Communication Skills". Please note that only morning session of tomorrow the event will be conducted. All the local college students & staff were invited. Please communicate the same to students for their benefit.


(K. R. NARAYANA)
HOD


G. SATYANARAYANA
HOD, Department of English
S.G.A. Govt. Degree College
Yellamanchilli, Visakhapatnam.

3/10/16
4/2/16

Date. 2017-18

It is resolved to conduct audio-video
clases. and

a. Preparing Power point presentation

a. Preparing PPT cards

c. Preparing Reading Comprehension
passages and instant comprehension

d. Matching the Meanings with words

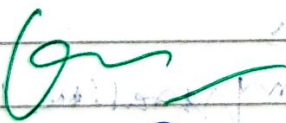
e. Preparing the class room for
Competative Exams by teaching
them so Com

a. Common error

b. Synonyms & antonyms

c. Reading passage

d. Grammar Exercise


G. Satyanarayana

G. SATYANARAYANA
HOD, Department of English
Sri A. Govt. Degree College
Channarayana.

Date
2018-19

Semester - I

It is required to conduct Spoken English or Communication Skills.

a. Listening activity
Either by Radio or any

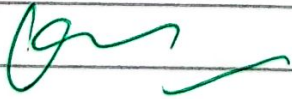
b. Speaking activities
Situational Speaking
Role play
Public Speaking
Monologue
Telephone Conversation

c. Reading skills

a. Skimming
b. Scanning

d. Writing Skills

a. Comparative writing
b. Guided writing
c. Making Paragraph
d. Jumbling & re-arrangement of para


G. Satyanarayana
HOD, Department of English
S.G.A. Govt. Degree College
Yellamandilli, Visakhapatnam.

2019-2020.

June 15

Semester I. & III

It is resolved to conduct the following activities by the department of English for the academic year 2019-2020 for first & second year students in the Semester I & III commonly.

1. To improve L. S. R. W. Skills.
2. To conduct more and more Interactive based classes as well as language activities in the class.
3. To conduct & prepare Seminars (Students)
4. To conduct Summative & formative Exams.
5. To prepare charts, handouts, models, projects
6. To conduct group discussions.
7. To conduct field visits.
8. To promote on line courses through 'moocs' and 'Swayam'
9. To start a Certificate course in 'Spoken English'
10. To prepare the students to understand 'News' by 'All India Radio' as a part of 'listening skill'.
11. To read paper & clippings in the "Monday prayer"
12. To conduct literary Competitions likes 'Quiz', essay writing, debates etc.
13. To prepare the students to promote social awareness programmes like clean & green pollution control, etc.

G. Satyanarayana

G. SATYANARAYANA
HOD. Department of English
S.G.A. Govt. Degree College
Muthuranchilli, Visakhapatnam.

Date 2020-21 Nov-2nd
Semester 1-3.

It is resolved to conduct the following activities by the department of English for the academic year 2020-21, Semester 1 & 3.

1. To Improve L.S.R.W. Skills.
2. To conduct formative & summative Exams.
3. To Conduct online classes as per the guidelines of CCE from time to time.
4. To enrol maximum students in L.M.S & Web-classes, moocs, Swayam
5. To conduct & prepare Student Seminars.
6. To conduct field trips (visits)
7. To conduct group-discussions.
8. To read paper clippings of English papers.
9. To conduct literary activities.
10. To Conduct parents meet

G. Satyanarayana

G. SATYANARAYANA
HOD. Department of English
S.G.A. Govt. Degree College
Yellamanchili, Visakhapatnam.

2020
verified
A. K. S.
in person 4/5/2021